

2010 PRICES COURSES, DATES, ACCOMMODATION

Minimum Age: 17 years

Fees Include: Tuition, initial course materials, welcome event, introduction and tour, certificate of attendance.

Minimum Course Length: see specific dates on each programme

Course Start Days: day after of the arrival

Registration: A non-negotiable registration fee of €80 will be added to all bookings

Change Fee: €50. See Terms & Conditions for details.

Information: info@internationalknowhow.it – 0039 02 2364234

Bank Details: IBAN IT86Y033360160000000022759

Credito Bergamasco Milano - piazza Missori , 3 – Milano

Course Prices

ROME	Programme name	Length Course	Language*			Total Lessons	min. pax	Course starting dates 2010				Total Price
			I	E	S			June	July	August	Septem	
Archaeology and Art	The undergrounds of Rome	3 days	i	e	s	3 h+2fd	6	05 12 19 26	02 09 16 23 30			€200
	Averno	3 days	i	e	s	3 h+2fd	6	05 12 19 26	02 09 16 23 30			€300
	Itinera Aquae	3 days	i	e	s	3 h+2fd	6	05 12 19 26	02 09 16 23 30			€300
Italian for English Speakers	Idioma: Lingua e cultura	2 weeks	i			40	6	19	02 23			€750
English for Italian Speakers	Intensive one to one	2 weeks		e		40	1	19	02 16 30	13		€1800
	Talking Rome teenagers	2 weeks		e		40	6	05 19	02 16 30	13		€475
	Conversation for adults	1 week		e		12	6	26	02 09 23			€150
	English Holidays	5 days		e		10	6	12 19				€135
Italian for Spanish Speakers	Intensive group	2 weeks	i			40	6	19	02 23			€475
	Lengua y Literatura Italiana	2 weeks	i			40	6	19	02 23			€475
Italian Tastings	Italian Flavours and Cooking	1 week	i	e	s	18	6	12 19 26				€500
	Dress up: Personal Dresser	2 weeks	i	e		50	15	07 05	02	06		€1200
Theatre	Commedia dell'Arte	1 week	i	e		48	15		02	13		€450
	Combat with ancient weapon	1 week	i	e		36	15	05 12 19 26	02 09 16 23 30			€450

CITTA' della PIEVE	Programme name	Length Course	Language*			Total Lessons	min. pax	Course starting dates 2010				Total Price
			I	E	S			June	July	August	Septem	
Theatre	Commedia dell'Arte	1 week	i			48	15	05				€450
	Acting in English	1 week		e		36	15	05				€450
	Link Academy Acting Course	1 week	i			36	15	12				€450
	Acrobatics Workshop	1 week				36	15	12				€450
	Shakespeare's Hamlet	10 days	i			60	15			Onlu from 19 to 30.7		€500
	Combat: ancient weapon	1 week	i	e		36	15	05				€450
Italian for English Speakers	Italica: Lingua e cultura	2 weeks	i			40	6	28 12 26	09 23	06 20		€500

MONTESCAGLIOSO	Programme name	Length Course	Language*			Total Lessons	min. pax	Course starting dates 2010				Total Price
			I	E	S			June	July	August	Septem	
Archaeology and Art	Eve's Temptation:	2 weeks	i	e	s	50	6	14 28	12 26	09 23	06 20	€1200
	Grumentum:	1 week	i	e	s	25	6	14 21 28	05 12 19 26	02 09 16 23 30	06 13 20	€600
	Heraclea and Siris	1 week	i	e	s	25	6	14 21 28	05 12 19 26	02 09 16 23 30	06 13 20	€600
	The Knights	2 weeks	i	e	s	50	6	14 28	12 26	09 23	06 20	€1200
Italian Tastings	The "Riti Arborei"	1 week	i	e	s	25	6	14 21 28	05 12 19 26	02 09 16 23 30	06 13 20	€600
Italian for English Speakers	Italica: Lingua e cultura	2 weeks	i	e		40	6	28 12 26	09 23	06 20		€500

The scheduling of the courses are subject to changing up to 31st March 2010.

* I/Italian; E/English; S/Spanish; possible help of an English/Spanish interpreter



Accommodation prices

Fee include: overnight in the accommodation type chosen for number nights booked, including meals as per reservation. It is advisable to arrive one day before course starts and leave one day after end of course.

Accommodation Application fee: IKH will charge €50 as accommodation fee, non refundable.

ROME				7 Days/6 Nights				Price per person - Bed breakfast			
Accommodation	Room Type	Nr beds	Bathroom	Low season	Mid-season	High season	Notes				
3 stars hotel	standard	Shared	Private	From €220	From €300	From €380					
	standard	Single	Private	From €390	From €540	From €690					
				Price per flat - Self-catering							
Private House/flat	Self-catering	Nr pax	Bathroom	Low season	Mid-season	High season					
	7 Days/6 Nights	2-4 pax	Private	From €700	From €900	From €1300					

CITTA' DELLA PIEVE				7 Days/6 Nights				Price per person			
Accommodation	Room Type	Nr beds	Bathroom	Bed breakfast	Half board		Notes				
Hotel Piccolo Eden	standard	Shared	Private	€330	€480		b, c				
	standard	Single	Private	€255	€390		b, c				
				Price per flat - Self-catering							
Panelios Country resort	flat	Used by	Bathroom	Low season	Mid-season	High season					
	8 Days/7 Nights	2-4 pax	Private	€450	€600	€850	a				
	15 days/14 nights	2-4 pax	Private	€750	€1000	€1600	a				

MONTESCAGLIOSO				7 Days/6 Nights				Price per person			
Accommodation	Room Type	Nr beds	Bathroom	Room only	Bed breakfast	Extra night	Notes				
Il Borgo Ritrovato	standard	Shared	Private	€210	€240						
	standard	Single	Private	€270	€300						
	apartment	Shared	Private	€300	€330						
	apartment	Single	Private	€600	€630						
Supplements:	Meals at restaurant: breakfast: €5 – half-board €25 per meal per day										
				7 Days/6 Nights				Price per person - Self-catering			
Private Homes/flats	Nr beds	Used by	Bathroom	No meals		Extra 7 nights					
	Studio sole use	1 pax	Private	€300		€350					
	1 Double room	2 pax	Private	€190		€200					
	2 Double rooms	3 pax	Private	€180		€190					
	2 Double rooms	4 pax	Private	€170		€180					
Please note:	Local charges: a refundable deposit of approx. €100 is required on arrival for guests staying in the apartments. The apartments will only be cleaned on arrival. A charge of €50 is charged to clean the apartment on departure. If any additional linen or a towel change is needed there is a local charge. The apartments are not suitable for guests with mobility difficulties as they are located in separate blocks in an uphill location										

BB/ Bed and Breakfast - HB/ Breakfast + Evening Meal - SC/Self Catering

Note: a/season: low: jan/feb/mar/apr/oct/nov/dec; mid: may/jun/sep; high: jull/aug - b/one free overnight if you book before 30 may - c/extra nights pro-rata

Transfers

Driver will meet and greet your clients on arrival port. Special Transfers are available upon request for both individuals and groups., direct from airport to accommodation, example one-way prices are:

Transfer ow To	Meet & Greet From	Private car 1-4 pax	Mini-van 5-8 pax
Rome	Fiumicino - Ciampino	€70	€280
Città della Pieve	Fiumicino - Ciampino	rq	€400
Montescaglioso	Matera	€90	€220

IKH Milan accepts no responsibility for delays caused by air or road traffic irregularities, and it is a condition of booking that any additional costs are borne by the client on request. A surcharge of €30 will be applied for every hour or part hour in which staff wait to meet the client over 2 hours from the original scheduled arrival time.

INFORMATION AND RESERVATION CONTACT: International Know How tel + 39022364234 – info@internationalknowhow.it



Terms & Conditions 2010

Acceptance For Booking

The booking is realized by submitting a completed and signed registration form or online registration form. Minor participants (under 18 years of age) need the signature of their parents or legal guardians. The booking becomes binding after being confirmed in writing by International Know How srl, hereinafter referred to as IKH. With the registration the participant accepts all following general terms and conditions.

Payment

All Payments have to be settled in Euro (€). The full payment for all services booked (e.g. course, accommodation and additional services) must be credited to the IKH account not less than 3 weeks before arrival. In case the payment was not credited IKH reserves the right to cancel the contract automatically or to withhold details on accommodation such as the address, the person to contact, etc. Payment must include all bank transfer charges. After having received the application and deposit, we will send the confirmation of enrollment, the invoice and the visa documentation (if requested). The welcome pack with the extra information and the address of your accommodation will be sent after you have settled the remaining balance. The invoice must be paid in full 3 weeks before arrival.

Prices

All prices stated on the Price List are in Euro and valid from 01/06/10 to 30/09/10. IKH reserve the right to change prices as a result of governmental regulations, tax increases, exchange rate variations or other events.

Changes and amendments

Once you have started a Course, no changes may be made to it other than by written agreement from IKH. If the supplier centre opts to approve a change, the charge specified in the Price List will be made.

Cancellations

You may cancel your enrollment at any time prior to the commencement of your course. However, you will be charged cancellation fees, in addition to non-refundable charges such as registration fee, placement fee, courier fees and bank charges. Days are counted on working days basis (mon/fri)

Cancellation up to 40 days before course commencement: 20% of total fees.

Cancellation between 39 and 20 days before course commencement: 40% of total fees.

Cancellation between 19 and 3 days before course commencement: 70% of total fees.

Thereafter, 100% of the total fee is required. After arrival, no refund will be made.

Courses

Start Dates are detailed in the Price List. In the event of an insufficient number of students booking for a particular course, IKH reserves the right to cancel the Course or provide you with an alternative course which the supplier school considers suitable, in case of non-acceptance by client this should be confirmed in writing within 48 hours of the communication. The scheduling of the courses are subject to changing up to 31st March 2010.

Accommodation

IKH is happy to advise you on a variety of accommodation options. You should book accommodation for the Start Date until the day before your Departure Date unless you are informed to the contrary by IKH. If you wish to book accommodation it has to be indicated on your Application Form.

Travel and Transfers

You must make your own travel arrangements. IKH will be pleased to provide information to help you with your arrangements, or offer transfers from your airport of arrival ('Transfers') subject to the payment of an additional charge. You must indicate whether you wish to reserve a Transfer on your Application Form and provide IKH with full details of your flight and arrival time at least 14 days before your Start Date (failure to do so or any extra costs incurred by IKH as a result of incorrect, delayed or inadequate information provided by you or your delayed arrival at the relevant airport may result in your incurring further charges). Flight details including: arrival time, flight numbers, airline and point of origin. No refunds will be granted on transfers if flight details are not sent to IKH at least 14 days prior to arrival. Airport transfer fees include a maximum of 1 hour waiting time: in the event of delays exceeding 1 hour, you will be charged the additional fee at the centre.

Insurance

Neither agent, operator nor the school will be held responsible in any way for any accident, illness, loss of personal effects or change in personal circumstances arising any time prior to or during the course. We therefore strongly recommend a personal travel insurance.

Passport, Visa And Immigration Requirements

Your specific passport and visa requirements, and other immigration requirements are your responsibility and you should confirm these with the relevant Embassies and/or Consulates. IKH do not accept any responsibility if one cannot travel because has not complied with any passport, visa or immigration requirements.. You must ensure that you fully understand immigration regulations to enter in Italy. It is your responsibility to ensure that you meet and comply with any such regulations. IKH will not refund any fees paid due to your having been refused entry into Italy by immigration authorities.

Conduct

You are expected to behave in a courteous manner and to respect fellow students and staff at the centre. The illegal use of drugs, alcohol abuse and inconsiderate behaviour is unacceptable as is any failure by you to abide by the law and custom of the receiving location. The receiving centre reserves the right to withhold Courses and accommodation from any student who fails to meet such standards and to require them to terminate the Course without refund in appropriate circumstances.

Matters beyond IKH Control - Force Majeure

IKH will not be responsible for any failure to comply with any of its obligations (and, therefore, shall not be required to provide any compensation) if the failure is occasioned by any cause beyond IKH's reasonable control; nor shall IKH be responsible for any costs incurred by or on behalf of the student as a result of any such cause. Such causes shall include but shall not be limited to earthquakes, other natural disasters, unusually adverse weather conditions, war, governmental action, terrorist activity, natural or nuclear disaster and the like.

Descriptions

IKH honestly believes that all statements made in promotional material are factual and correct. Every reasonable effort has been made to ensure such accuracy. They are not responsible for any changes that become known after promotional material is produced (up to date information can be found on the Website). IKH will advise you of any material changes which become known to it prior to the Start Date.

Complaints

International Know How is an independent Tour Operator. We do our best to act at all times in the best interest of our customers and jealously guard our good reputation. We expect that you and your party will enjoy a trouble free and successful stay. However if you have any complaint you must inform us and the supplier of the service in question immediately so that the problem can be quickly resolved in the location that it arises. If you fail to follow this simple procedure we will have been deprived of the opportunity to investigate and rectify your complaint whilst you were at the course location and this may affect your rights under this contract. Notice in writing of any claim or dispute arising out of this contract must be received by us within 10 days of the date on which the course ended.

